

Reference Form for new employee or volunteer

Confidential

Full name of individual

Position/Role Applied for

The above individual has been offered the above position/role subject to receipt of satisfactory references and DBS (if required).

As an organisation committed to the welfare of and protection of children, we are anxious to know if there is any reason at all to be concerned about this applicant being in contact with children or young people.

All information will be treated with due confidentiality and in accordance with relevant legislation and guidance. We would appreciate you being extremely candid, open and honest in your evaluation of this person.

How long have you known this applicant and in what capacity?

If you have any concern about the applicant's suitability to work with young people, please detail below or continue on a separate sheet if necessary.

I confirm that I am not aware of any reason why this person should not work with children

Signed

Print Name

Date

Position

Organisation

Telephone Number

Please return to: