

## Club Safeguarding Checklist

Completing this checklist will help bowls clubs to provide a safe and welcoming environment for all and in particular children and adults at risk.

Check List	Yes	No	Action Required	By Whom	By When
Club Safeguarding Officer					
Child Protection Policy					
Adults at Risk Policy					
Recruitment Policy (staff, coaches & volunteers)					
Health and Safety Policy					
Equity Policy					
Photography and Video Recording Policy					
Anti-bullying Policy					
“Whistle-blowing” Policy					
Guidelines on transportation of children					
Guidelines on the supervision of children					
Late collection/pick up procedure for child bowlers					
Codes of Conduct (parents/coaches/children) Preferably signed and recorded					
Disciplinary Procedures (adopted NGB or club’s own)					
Risk Assessment eg. for events					
Made parents aware of the Child Protection Policies and Procedures					
Club members, coaches and volunteers have attended appropriate training					
Relevant contact details for all key people/agencies are displayed on the Club noticeboard and / or website – (template available from BDA website). <ul style="list-style-type: none"> <li>• NGB Safeguarding Lead</li> <li>• County Welfare Officer</li> <li>• Club Safeguarding Officer</li> <li>• Local Child Social Care/MASH</li> <li>• Local Adult Social Care/MASH</li> <li>• Local PCSO</li> <li>• NSPCC</li> </ul>					