

## JOB DESCRIPTION

<b>JOB TITLE:</b>	Commonwealth Games Bowls Community Activator
<b>RENUMERATION</b>	£2,000 plus travel expenses
<b>HOURS:</b>	Up to 22 hours per week, 5 days a week - Monday to Sunday – It is expected the majority of delivery will take place during the day.
<b>RESPONSIBLE TO:</b>	Club and Community Development Officers
<b>LOCATION:</b>	<p>We are looking for 7 Activators to be based out of the following Community Club Hub locations:</p> <ul style="list-style-type: none"> <li>• Tyne &amp; Wear (North East)</li> <li>• Merseyside (North West)</li> <li>• Lincolnshire (East)</li> <li>• Birmingham (Midlands)</li> <li>• Leamington (Midlands)</li> <li>• Devon (South West)</li> <li>• Greater London (South East)</li> </ul>
<b>DURATION:</b>	<p>This post is on a fixed term basis for a 6-week period between Monday 18<sup>th</sup> July and 28<sup>th</sup> August 2022. You will attend an induction training event over 2 days on 22<sup>nd</sup> and 23<sup>rd</sup> June at Erdington Court, Birmingham. Expenses, food, and a hotel stay will be covered.</p>

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### MAIN PURPOSE OF THE JOB:

Birmingham 2022 represents an unparalleled opportunity for the sport of bowls to grow in this country. As one of the sports that makes up the Commonwealth Games, a home edition constitutes a fantastic chance for our sport to be in the spotlight.

Also including para-lawn bowls, spectators will witness bowlers maintaining composure under immense pressure as they battle to get closest to the jack. Demanding strategy and cunning moves, this event at the Commonwealth Games is one of the most uniquely nerve-wrecking sports.

As part of the sports commitment to 2022 Commonwealth Games we want to better connect our local communities to the sport and showcase the benefits and enjoyment bowls can bring. We are looking to employ 7 Commonwealth Games Community Activators to work within our community club environment to grow participation. We are developing a new casual form of the game to help make bowls more accessible and enjoyable for beginners.

As a Commonwealth Games Community Activator, you will deliver sessions to a wide variety of community groups and organisations in one of the seven areas listed above. You will bring enthusiasm and energy to these sessions, while creating and delivering fun and informal varieties of

the game of Bowls in community settings or at our Community Club Hubs. You will energise club volunteers, helping them create positive experiences for new players.

You will be supported nationally by the Bowls England and Bowls Development Alliance teams, and locally by a Bowls Development Alliance Club and Community Development Officer for your area who will also be responsible for setting up sessions with community groups and organisations. All Commonwealth Games Community Activators will be supported with an intensive training programme to support knowledge, game understanding and development.

### **MAIN DUTIES AND RESPONSIBILITIES:**

1. Attend a centralised training day on 22<sup>nd</sup> and 23<sup>rd</sup> June for all Commonwealth Games Community Activators with overnight accommodation and meals provided.
2. Work alongside your regional Club and Community Development Officer to create a diary of delivery of Fun and Engaging Bowls sessions to Community Groups and Organisations across your designated area over a 6-week period.
3. Work alongside your regional Club and Community Development Officer to develop risk assessments for each group and organisation in which you deliver a 6-week programme to in order to uphold high health and safety standards.
4. Be responsible for a set of equipment in order to deliver sessions to the community. Ensure equipment is well looked after and maintained throughout your period of employment.
5. Arrive at session locations early in order to set up sessions, meet and greet participants and be on hand in case of any challenges that may arise.
6. Deliver 6 weeks of fun and informal bowls sessions to groups and organisations in the local community either at community venues, the Community Club Hub, or local Community Clubs.
7. Attend and support experiential bowls activity in your area, leading other volunteers in delivering good experiences for people trying the game.
8. Work alongside local club volunteers to ensure a sustainable transition from community sessions to club sessions ensuring integration with clubs, their volunteers, and members.
9. Report on session numbers, success, and challenges in regard to the delivery of sessions and the connection work between groups and clubs where appropriate.

## PERSON SPECIFICATION:

	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of delivering fun and engaging sports or physical activity sessions to community groups and organisations.</li> <li>• Knowledge and understanding of session planning linked to delivery over a 4–6 week period, including a Plan, Do, Review process.</li> <li>• Strong knowledge of Health and Safety when delivering sport or physical activity sessions linked to Risk Assessments.</li> <li>• Understanding and Knowledge of Safeguarding practices when delivering sessions to community groups and organisations linked to Risk Assessments.</li> <li>• Experience of working with and alongside volunteers.</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of the game of Bowls and how the games is played.</li> <li>• Knowledge and understanding of the Commonwealth Games.</li> <li>• Experience of working with organisations who support under-represented groups.</li> <li>• Evidence of having worked with disabled participants.</li> </ul>
<b>Education and Training</b>	<ul style="list-style-type: none"> <li>• Strong evidence of Sport and Physical Activity session delivery in a community and/or club setting.</li> <li>• A commitment to continued professional development.</li> </ul>	<ul style="list-style-type: none"> <li>• Competence in common IT applications including Office 365, spreadsheets, databases, and e-mail.</li> <li>• At least one Level 1 Sport Coaching Qualification.</li> </ul>
<b>Special Aptitudes</b>	<ul style="list-style-type: none"> <li>• The ability to work appropriately on own initiative and as a member of a team.</li> <li>• Excellent communication and interpersonal skills to include influencing.</li> <li>• Ability to prioritise and work to deadlines.</li> <li>• Ability to lead as well as support in a project delivery environment.</li> <li>• Flexible outlook, able to adjust to changes that may arise.</li> </ul>	

<b>Other Considerations</b>	<ul style="list-style-type: none"> <li>• You will undertake a DBS check</li> <li>• Passionate about sport.</li> <li>• A willingness to work evenings and weekends where required.</li> <li>• Able to travel independently across the country.</li> <li>• Full UK driving license</li> </ul>	<ul style="list-style-type: none"> <li>• A personal commitment to promotion of sport and active recreation.</li> </ul>
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Interviews will take place on the week of the 6<sup>th</sup> June at our regional hubs. Times and Days TBC.